



THE MOTORCYCLE RIDERS' ASSOCIATION
OF AUSTRALIA INCORPORATED (VICTORIA BRANCH)
PO BOX 64 COLLINS ST., MELBOURNE 3000.

MRA CEP GRANT STEERING COMMITTEE

Minutes of meeting held on Thursday 16th July 1987 at Frankston Hotel

Meeting commenced at approx. 8.45p.m.

Present: Marg Guthrie, Sandy Burgoyne, Paul van Houts

Much discussion regarding the CEP Grant, the Steering Committee's role, and various issues relating to this.

The following points were discussed and agreed:

1. Premises - the MRA must have a premises, regardless of the Grant.
 - the premises must be "low cost" so that we can afford to keep it going, regardless of grant. (max. \$250 per
 - a premises must be obtained before the CEP grant can be used.
- 1.1. Sth Yarra Premises - a shop in Sth Yarra has been located by Damien which may be suitable.....
 - Shop 23, Regent Arcade, 210 Toorak Rd.
 - Parking available, 24 hr access, main road close to shops, pub, train and tram.
 - Air conditioned, carpeted, hot & cold water, etc
 - Rent is \$62 per week, plus rates = approx. \$250 per month total.

Margaret has seen this office and approves.

Sandy wishes to also view premises - will go on Friday

Paul agreed that if both Marg and Sandy approved, then he would agree sight unseen.

All agreed that Dave Hornsby should be advised if premises O.K.

Margaret agreed to contact Dave once Sandy had seen premises.

All agreed that Steering Committee should sight lease before it was signed, however, the Treasurer was the appropriate person to conduct financial negotiations and sign lease.

2. CEP Grant - all agreed that a meeting with CEP should occur as soon as possible.

Margaret to contact CEP and arrange time date & venue, then advise Sandy and Paul.

Paul agreed that if meeting held in daytime, then o.k. for Sandy and Marg to attend and negotiate.

All agreed that purpose of meeting with CEP was to discuss viability of grant, positions, processes, etc

Agreed that position of driver would not be broached with CEP until we were under way.

3. Employment of persons under CEP grant - all agreed that the Steering Committee conduct interviews.

*the recommendation from the June General Meeting of the MRA (that Damien be appointed as the CEP Co-ordinator) will be

let those who ride decide

considered when all applications are received and interviews take place.

Action Plan (as agreed):

1. we find a premises
2. we meet with CEP
3. we contact CES and advertise for 3 positions (not driver), with a 2 week closing date for applications
4. we interview and appoint the grant co-ordinator, whose date of commencement should be when the interviews for the full - time positions occur.
5. we report monthly to State Committee, and to Dave Hornsby before implementing decisions.

It was noted that Margaret was the only person in possession of the documents (copies of) relating to the grant. These had been obtained from Tony by Margaret (no other person requested them). These were tabled at the meeting for Sandy and Paul to read, and Margaret undertook to send copies to Sandy and Paul.

Meeting closed at approx. 10.15 p.m.

Date of next meeting - Thursday 23rd July at 7.30 p.m.
at Frankston Hotel.