



**THE MOTORCYCLE RIDERS' ASSOCIATION  
OF AUSTRALIA INCORPORATED (VICTORIA BRANCH)**

PO BOX 64 COLLINS ST., MELBOURNE 3000.  
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TO: Damien Codognotto,  
MRA Office Supervisor

15th November 1987

Dear Damien,

re: monies owing to you from the MRA

I refer to your account submitted to the MRA for reimbursement of various expenses incurred by yourself in organising MRA events, as directed.

As previously discussed with you, prior authorisation for the expenditure of MRA money must be obtained by yourself from the State Executive. This guarantees that we do not become financially over-committed as we have in the past, and ensures that you are not caught out owing money that must be paid from your pocket.

Thus the \$100 deposit on the hire of the sound system, and the \$100 deposit on the hire of the stage, - both for the Toy Run '87 - will not be considered at this time. Prior authorisation for this expenditure was not given by the MRA, nor did you seek such authorisation at the time.

However, as discussed with you, the MRA will reimburse your costs at the time of the Toy Run, as has traditionally occurred in the past. I suggest that at that time you submit an itemised account for all expenses incurred by yourself on behalf of the MRA in organising this year's Toy Run. A seperate itemised account should be submitted for expenses incurred in the organising of the Toy Run Raffle. Raffle costs will be paid out of raffle takings; Toy Run costs out of usual MRA accounting procedures (which of course will include Toy Run profits, as distinct from Raffle profits).

At the risk of repeating myself, you must obtain prior authorisation for the expenditure of MRA money. This may prove simpler than you think - witness the O.K. for the coloured T-shirt screens, which you didn't need to seek reimbursement for, cheque on time, etc.

The \$30.00 account for the bromides was an authorised expense, and I must apologise for the delay in reimbursing you such a small sum. I have attached a cheque for the sum of \$10.00, which, together with the \$20.00 you borrowed from the 3rd Party demo takings (as recently discussed with you, we might as well write that \$20 off our account with you) means that this account is now paid in full.

Finally, there is the matter of the Electricity bond from 440 Eliz. st. As you are aware, there was some doubt expressed about this, however, these doubts appear to have been laid to rest at last. You have received

**let those who ride decide**

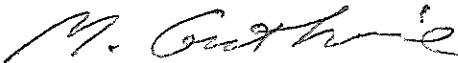
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the sum of \$100 on Oct. 9th as part payment of this account. The remainder is still outstanding, however we will shortly be in a position to pay this in full (probably in two or three installments).

Unfortunately I do not have a copy of your account in my possession (the Treasurer has these) to confirm with you the sum outstanding on this electricity bond money. I will do this at the time of paying the next "installment".

I apologise for the delay in settling these accounts with you, and trust you will bear with me as I "learn the ropes" of handling MRA finances, and all the difficulties concerned.

Yours in motorcycling,



Marg Guthrie,  
MRA (Vic) State Sec.