

MRA(U)

General meetings

1/11/83

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02 DEC 1983

MINUTES OF MEETING HELD AT MRA HOUSE ON 01/11/83  
CHAPTER 1

PAGE NO 1

PERSONS PRESENT

Officers and members.

THIS WAS A GENERAL MEETING

## BUSINESS OF MEETING

## 3 OFFICERS REPORTS

As this meeting was held on MELBOURNE CUP day and attendance was in consequence limited, official business was confined to a brief report by the secretary, president and vice-president.

## 3.1 SECRETARIES REPORT

The secretary reviewed the minutes of the last meeting, thus reporting to members the committee's thinking on register affairs.

## 3.2 PRESIDENTS REPORT.

The president added some detail to the secretaries report.

## 3.3 VICE-PRESIDENTS REPORT

The vice-president DARRYL PRETTY reported on his investigations into the CLARKEFIELD pub as a venue for social events.

## 4 QUESTIONS FROM MEMBERS.

Some concern was expressed at the lack of a defined procedure for members to vote on issues at STATE level, given that monthly meetings were now being run by the MELBOURNE REGISTER.

The secretary admitted that this issue was yet to be formalised and promised to report on this at the next meeting.

Several ideas were aired. In essence these were as follows.

## 4.1

State committee representatives to attend register meetings. (all registers)

## 4.2

Register representatives to attend state committee meetings.

5 OTHER BUSINESS

This consisted of a showing of NEW ERA PRODUCTIONS video tapes of the RIDER AWARENESS RIDE and EXPO 83 together with the video of HOWQUA '83.

## NEXT MEETING

## 7 DATE

The next committee meeting date was undecided at this meeting.

A meeting was however held at M.R.A HOUSE on Wednesday 16/11/83.

The secretary was absent due to sickness, for which he apologises.

This meeting produced a social calendar for the first few months of 1984.

The next general meeting will be held on the first Tuesday of December as usual.

## 8 TIME

7.30 For 8.00 pm

## 9 VENUE

M. R. A HOUSE

## 10 AGENDA FOR NEXT MEETING.

## 10.1 PRESIDENTS REPORT

## 10.1.1

The Cherry Festival. What went wrong. What we have learnt from this failure.

## 10.1.2

Any other topic Trevor wishes to air.

## 10.2 SECRETARIES REPORT.

## 10.2.1 Procedures for access and control of state committee by Register members.

The association constitution is currently under review by our legal advisors and this will shortly be defined.

The options currently being considered are as follows.

## 10.2.1.1

Register meetings being empowered to vote for a motion calling for a STATE COMMITTEE meeting at the next monthly meeting, or earlier in extreme cases.

Subjects for concern may then be voted upon. The results of such a vote would be binding on the STATE COMMITTEE.

## 10.2.1.2

Motions passed at register meetings on subjects outside register control to be referred to a register conference. A unanimous vote of this conference shall then be able to call a STATE COMMITTEE meeting to vote on the issue.

## 10.2.1.3

As previous option, but the support of a quorum of registers only shall be required.

## 10.2.2 Visit to LALOR TECH SCHOOL.

On Friday 11/11/83 a party of register members attended this school to give the students a talk on motorcycling matters and a demo of machine control.

The school thought it went over very well.

## 10.3 SOCIAL CALENDAR FOR 1984

## 10.3.1

Sunday 22/1/84 ... Day run to Walhalla. Meet M.R.A House 9.00am

Sunday 5/2/84 .... Run to Wilsons Prom. Meet M.R.A house  
8.30am

10.3.3

Sunday 19/2/84.... Blood Run / Swap Meet meet M.R.A house  
9.30am for run to Blood Bank.

10.3.4

Sunday 26/2/84 Family B.B.Q and gymkhana Point Cook Park  
Meet M.R.A House 10.00 am.

10.3.5

Sunday 18/3/84 day run .... MEMBERS CHOICE

10.3.6

Sunday 8/4/84 Day Run Emerald Lake... Meet M.R.A house 9.00  
am

10.3.7

Sunday 20/5/84 Blood Run and Swap Meet

10.3.8

Sunday 3/6/84 Wine Run Mitchelton Winery.. Meet M.R.A house  
10.00am

ALL DATES SUBJECT TO CONFIRMATION ... CHECK WITH  
M. R. A HOUSE

10.4 TREASURERS REPORT.

Finance and accounting procedures for Melbourne Register  
M. R. A

10.4.1 Minimum float

The Melbourne Register of the M.R.A shall at all times  
maintain a minimum float of one hundred dollars (\$100.00) but  
this may be increased as circumstances dictate.

## 10.4.2 Communication with parent body

The treasurer, or his deputy, shall work directly with the treasurer of the parent body in all instances concerning the passage of monies between the two bodies.

## 10.4.3 Disposal of incoming monies

All income to the Melbourne Register shall be deposited in the "Central Account" of the parent body office. The Melbourne ~~office~~ shall not operate a separate bank account.

RPG/STWA

## 10.4.4 Funding of register by parent body

Any monies required by the <sup>Melbourne</sup> ~~parent~~ register shall be obtained only by written application to the treasurer of the parent body by the treasurer of the register or his deputy.

## 10.4.5 Keeping of records by the Melbourne Register

The Melbourne Register shall keep complete records of all accounts, receipts, sales and any transactions in which it is involved, including any transfers of funds to any third party.

## 10.4.6 Reporting of financial status to parent body.

The treasurer shall prepare an accurate report and balance sheet every calendar month, and shall present this to the parent body upon completion.

This document shall be prepared as soon as practicable. It shall show all revenues, assets and liabilities.

## 10.4.7 Responsibilities of the register to the parent body

The register shall have the onus of proof to show the passage of all monies to and from the parent body. The parent body shall keep no records of transfers of monies save those required by normal business practice.

## 10.4.8 Responsibilities of the treasure to the register.

The treasurer of the Melbourne Register shall be responsible for all records, preparation of all reports and flow of all monies to and from the register.



10.4.9 Expenditure and reimbursement of personal funds.

The register shall reimburse monies paid by committe members towards register business upon the following conditions.

10.4.9.1

The member shall obtain the authorisation of the president.

10.4.9.2

The member shall provide a satisfactory receipt for the amount claimed.

THIS PROCEDURE WAS ISSUED BY THE STATE PRESIDENT IN THE STATE TREASURERS ABSENCE. IT HAS YET TO BE CONFIRMED BY THE STATE TREASURER.

10.5 A CHRISTMAS SOCIAL FUNCTION

Discuss and decide upon a social function before Christmas.

Do the members want one?

What type of event should it be?

Can we afford it?

Delegate responsibility!!!

10.6 ANY OTHER BUSINESS.